

E-Learning Offer

The Calderdale Safeguarding Adults Board (CSAB) and Safeguarding Children Partnership (CSCP) and their partners have purchased a number of licences for the following courses to allow practitioners, managers and volunteers who work with children, families and adults at risk in Calderdale to access e-learning free of charge, provided the course is completed. All courses must be completed within 4 weeks or are eligible for a **charge at £30** per license.

All the training is booked through the learning management system called [Enable](#). You can register [here](#) as a new user or if you have already registered then [Login](#) here. The system requires learners to use a work email, but if you are unable to do so please contact Lisa.Golding-Smith@calderdale.gov.uk or sally.fletcher@calderdale.gov.uk. Once you have registered your request requires approval by the CSAB/ CSCP team before you can book any training.

The eLearning can be found under the **'Learning'** tab and provides a good foundation of awareness of a range of safeguarding subjects and can be accessed at any time. It is advisable to ensure that you have a basic understanding of safeguarding prior to undertaking any face to face learning – this may be acquired via e-learning or similar foundation training provided by your own agency.

Every course has a section where you can read a short summary of the content to assist in identifying the correct learning for you. The programme seeks to offer learning opportunities across all levels; basic to advanced, and relevant to all agencies. Each e-learning course **must be completed within 4 weeks** before registering for a further course.

Before selecting a course, please discuss your training needs with your Manager and please request **one course at a time** and complete it fully before requesting another this will help to reduce the instances of costs being incurred when licenses are not used.

E-Learning modules can be accessed via the LEARNING tab on [Enable](#)

Directory

Introduction.....	4
Accessing Training	4
Charging.....	5
Certificates.....	5
Evaluations	5
Privacy Notice	5
E-learning.....	6
An Introduction to Infection Prevention and Control	6
An Introduction to the Autism Spectrum	6
Awareness of Forced Marriages	6
Awareness of Health and Safety at Work.....	6
Child and Adult Sexual Exploitation.....	6
Child Criminal Exploitation Gangs and County Lines.....	6
Child Poverty	6
Cyber Security Awareness	7
Dealing with Stressful Situations	7
Dementia Awareness Training.....	7
Early Child Development – Foundation.....	7
Equality, Diversity and Inclusion for Employees.....	7
Equality, Diversity and Inclusion for Managers	7
E-Safety.....	7
Fabricated and Induced Illness	7
Female Genital Mutilation.....	7
Fire Safety Training.....	8
Growth Mindset	8
Infection Prevention and Control Resource Pack.....	8
Learning From Serious Case Reviews	8
Level 1 Safeguarding Everyone.....	8
Level 2 Safeguarding Everyone.....	8
Level 2 Safeguarding Adults	8
Level 3 Safeguarding Adults	8
Level 2 Safeguarding Children	8

Level 3 Safeguarding Children	8
LGBTQ+ Awareness	9
Manual handling in the Workplace	9
Medication Awareness	9
Mental Health and Wellbeing Resource Pack	9
Modern Slavery and Trafficking.....	9
Neuroscience for Personal Development.....	9
Personal Development and Self-awareness.....	9
Personal Safety for Lone Workers	9
Prevent COVID-19.....	9
Radicalisation and Extremism (Prevent).....	9
Reducing Parental Conflict Module 1	10
Reducing Parental Conflict Module 2	10
Reducing Parental Conflict Module 3.....	10
Reducing Parental Conflict Module 4.....	10
Safeguarding and Leadership	10
Safeguarding Children Refresher.....	10
Safeguarding in Education.....	10
Safeguarding in Sport	11
Safer Recruitment.....	11
Safer Sleeping for Babies	11
Safer Working Practices.....	11
Self-Harm	11
Self-Neglect	11
Suicidal Thoughts.....	11
Supporting Teenagers and Young People.....	11
Understand How to Support Individuals with Autism Spectrum Conditions	11
Understanding Animal Welfare in Violent Homes	12
Understanding the Impacts of Domestic Abuse.....	12
Understanding the Impacts of Hate Crime.....	12
Understanding the Impact of the Trio of Vulnerabilities.....	12
Understanding the Importance of Mental Capacity Act and Liberty Protection Safeguards.....	12
Working with Children with Learning Difficulties & Disabilities.....	12

Introduction

Calderdale Safeguarding Adults Board (CSAB) and Safeguarding Children Partnership (CSCP) offer an extensive programme of learning that supports all agencies with developing knowledge and skills for their teams and provides opportunities to build a strong multi-agency partnership.

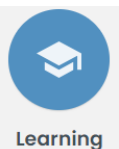
The Joint Learning and Improvement Sub-group leads on developing this programme taking account of current local and national learning reviews, local audits, new policies and procedures and legislation. Historically all training was delivering in person but after reverting to virtual training in 2020 due to the COVID 19 pandemic restrictions some people found it more accessible to book onto sessions. In response through 2023 there has been a dual offer. Where courses benefit from a face-to-face delivery they have reverted to an in person format, some courses offer both options and some have remained a solely virtual delivery.

The Joint Learning and Improvement Sub-group receives requests for courses and learning throughout the year from a variety of sources and a decision is made on the most appropriate response. This may mean that courses are added during the year to respond in a timely way. The programme is complimented with briefing documents, toolkits and guidance documents produced and shared across the partnership. It is important that every agency feels able to contribute towards deciding content of the programme and so a method of making a suggestion to the Joint Learning and Improvement Sub-group has been devised using this [request form](#).

Accessing Training

The CSAB and CSCP have a contract with Virtual College to provide 6000 licences for e-learning courses and for the use of their Learning Management System (LMS) to provide management reports on all learning and a course booking service. Therefore all the training offered by the CSAB and CSCP is booked through this learning management system called [Enable](#). You can register [here](#) as a new user or if you have already registered then [Login](#) here. The system requires learners to use a work email, but if you are unable to do so please contact Lisa.Golding-Smith@calderdale.gov.uk or sally.fletcher@calderdale.gov.uk. prior to registering. Everyone registering must record their place of work in Calderdale.

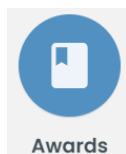
Once you have registered, your request requires approval by the CSAB/ CSCP team and you will receive an email to create your password, you can then access the system. This email occasionally goes directly into junk / trash folders as it is a system generate message.



The e-learning can be found under the **'Learning'** tab and provides a good foundation of awareness of a range of subjects and can be accessed at any time. The courses all have a short summary to assist you in deciding whether to start the course, once you click the start button a pre-paid license is allocate to you to and you can complete the course at any point in the next 4 weeks. Please complete the course prior to selecting another as all unused licenses can be subject to a charge of £30 after 4 weeks has elapsed.

Charging

Currently, all training is offered free to people who work or volunteer in Calderdale with children, young people, families, adults at risk or in need of services who live in Calderdale. Licenses have been prepaid for the e-learning courses and therefore registering for a course uses a licence that cannot be re-allocated if you do not complete the course. If an e-learn course is not completed in the allocated time a cost of **£30** will be levied.



Awards **Certificates**

After the course attendance register is updated on Enable a new module in the **Learning** tab for that course is allocated to you. This module contains Certificates for face-to-face or live on-line training events and successfully completed e-learning certificates are generated automatically by the learning management system

Evaluations

All learning sessions offer the participant an opportunity to provide feedback through an evaluation form automatically generated by learning management system and included in the module that provides the certificate and any course related materials.

Privacy Notice

Calderdale Council is registered with the Information Commissioners Office (ICO) under the provisions of the Data Protection Act 2018. The Council takes its responsibilities under the Act very seriously.

The information provided by you when registering on the learning platform and/or requesting your details are included on the CSAB/CSCP distribution list is collected for the purposes of facilitating access to and confirmation of e-learning or multi-agency training and advising you of any changes to requested learning events. We need to collect this information in order to maintain accurate records of your name and contact details during the time you wish to take advantage of the training offer provided by CSAB and CSCP. As your information sits on the Virtual College platform, they will also have access to your information in order to resolve any technical issues in accessing training. The information you provide may also be used for evaluation, quality assurance and audit purposes. Completion of the registration form constitutes explicit consent from you for us to process your data in order to carry out this service.

You may withdraw this consent at any time by writing to the CSAB/CSCP Learning and Improvement Officer, Princess Buildings, Halifax, HX1 1TS or emailing lisa.golding-smith@calderdale.gov.uk. You also have the right to see your own personal data, to have inaccurate data corrected and to have information removed unless we are required by law or a statutory person to keep it. Any information you provide can be amended by you at any time by accessing your learner record. You have the right to complain to the Data Protection Officer if you feel that your data has not been handled in accordance with the law.

The Councils Data Protection Officer is Tracie Robinson and can be contacted at information_management@calderdale.gov.uk.

Your information will be recorded on our systems to maintain up to date records. This information will be kept for a maximum of 7 years from the last log-in date of this service or until such time as the data is reviewed by us or removed at your request.

If you would like to be kept informed of forthcoming learning opportunities and safeguarding matters, please contact sally.fletcher@calderdale.gov.uk to be added to the distribution list.

E-learning

E-learning modules can be accessed via the **LEARNING** tab on [Enable](#) .



An Introduction to Infection Prevention and Control

Everyone has a part to play when it comes to infection prevention and control. Ensuring you know the most effective ways you can stop the spread of viruses could help reduce the risk of infection in your workplace.

An Introduction to the Autism Spectrum

An Introduction to the Autism Spectrum is designed for anyone who may come into contact with autistic individuals through their work, to help raise their awareness.

Awareness of Forced Marriages

The duration of this course is approximately 2 - 3 hours. The modules cover recognising the warning signs of forced marriage, taking the right actions to help protect the potential victim and how to cooperate effectively with other agencies.

Awareness of Health and Safety at Work

Everyone has a part in making workplaces a safe place to be, this Virtual College CPD approved health and safety at work course is suitable for anyone looking to gain or refresh their health and safety knowledge. The course informs why it is so important to follow the Health and Safety at Work Act 1974. Meet legal obligations for health and safety training and receive an instant digital certificate with this course.

Child and Adult Sexual Exploitation

This course provides information on dealing with both Child Sexual Exploitation (CSE) and Adult Sexual Exploitation (ASE). It is aimed at those who work with vulnerable individuals, it includes guidance on grooming, trafficking, consent and reporting.

Child Criminal Exploitation Gangs and County Lines

This course describes how children and young people can be vulnerable to gang related issues, Child Criminal Exploitation (CCE), and the definition of 'county lines'. You will be able to identify the signs of children and young people at risk and what forms gang related issues can take. The course gives information on how to report and act to protect those at risk or already involved in these issues.

Child Poverty

This course is relevant for all working with children who may be in poverty, such as social workers, teachers or health workers. It gives information on the reasons for poverty, how to help children and their families, and guidance on multi-agency working and your role as practitioner.

Cyber Security Awareness

This Cyber Security Awareness course explores the risks associated with Cybercrime, cyber threats, what happens when there has been a breach of security and how to protect your network from attack from cyber criminals using anti malware defences. This course will help you understand how hackers and bots can access your system and how to keep your information and personal data safe from online fraud to help improve your internet security.

Dealing with Stressful Situations

A short course to give learners an understanding of what stress is, how different people cope with stress and tools and techniques that can be used.

Dementia Awareness Training

This course, intended for healthcare professionals and those working with individuals with dementia, covers the symptoms and types of dementia, its treatment and medication, the how to manage communication and care.

Early Child Development – Foundation

Learn how early experiences in a child's life can alter how they develop and grow in later life. From understanding stages of development, theory behind attachment and learn how to adapt working practices to aid children in their development.

Equality, Diversity and Inclusion for Employees

This course describes what the three terms mean, the differences between them and how to live and breathe an equality, diversity and inclusion strategy. The course is approximately 1hour and covers different types of discrimination and unconscious biases in the workplace.

Equality, Diversity and Inclusion for Managers

Discover how to create an inclusive working environment and the benefits of implementing a comprehensive ED&I strategy. You will gain knowledge of what equality, diversity and inclusion means and the difference between each term.

E-Safety

This course describes the various forms of abuse and danger caused using technology and the internet, both for adults and children, and gives detailed information on how to counter its effects. You will be able to identify adults and children at risk, what forms online abuse takes and how to recognise them, and information on how to help and protect adults and children.

Fabricated and Induced Illness

Fabricated Induced Illness (FII) is a rare form of child abuse that can often go unnoticed. This course describes the symptoms of FII and the risk factors that can lead to it, and includes case studies, guidance for practitioners. It will help those healthcare workers and those working with children to be more aware of FII.

Female Genital Mutilation

This course covers FGM (female genital mutilation), abuse linked to faith or belief, and forced marriage. This course help learners to understand the links between these issues, provides information on how to identify vulnerable people, and how to report and act on such knowledge.

Fire Safety Training

This module will provide people at any level, in any sector, with the guidance that will help them promote fire safety.

Growth Mindset

A short course designed to give the learner an understanding of what growth mindset is and how to implement this to improve their own practice.

Infection Prevention and Control Resource Pack

This course has been designed as a resource pack to aid learners in understanding the steps they can take to ensure effective infection prevention and control. A range of different resources are included.

Learning From Serious Case Reviews

This Learning from SCR course will equip all those who come into contact with children with the knowledge and understanding they need to respond to neglect, abuse and extra-familial harm to help prevent future serious child safeguarding incidents.

Level 1 Safeguarding Everyone

This course will give you the knowledge and skills to ensure you can help safeguard not only those you are directly responsible for, but everyone you have contact with whilst carrying out your duties.

Level 2 Safeguarding Everyone

If you work with children young people or adults, you have a number of key responsibilities to ensure that any suspected abuse or neglect is reported to the appropriate level. This course will give you the knowledge and skills to ensure you can help safeguard not only those you are directly responsible but everyone you have contact with whilst carrying out your duties.

Level 2 Safeguarding Adults

This safeguarding adults level 2 training addresses these responsibilities and gives learners a deeper understanding of key safeguarding topics enabling them to apply the knowledge to their workplace. It introduces safeguarding as a topic, covering jargon, multi-agency working and best practice, as well as explaining how to identify the signs and symptoms of abuse.

Level 3 Safeguarding Adults

This Level 3 Safeguarding Adults training has been created for those who require knowledge at a practitioner's level and has been designed to help increase learners' confidence when it comes to handling or reporting abuse to the appropriate authorities

Level 2 Safeguarding Children

This level 2 course will give learners the knowledge they need to be able to identify the signs and symptoms of abuse and what they need to do if they suspect a child is being abused or discloses sensitive information to them.

Level 3 Safeguarding Children

Anyone who requires Level 3 Safeguarding Training has a considerable responsibility for safeguarding children and they have to be able to act accordingly to information and concerns brought to them.

LGBTQ+ Awareness

This training is designed to give learners a much deeper understanding of the key issues facing LGBTQ workers and how to ensure that they are safeguarded in the workplace. Upon completion of this course learners will be able to create an inclusive environment for all employees through their policies and procedures.

Manual handling in the Workplace

This module will provide people at any level, in any sector, with guidance that will help them to handle objects safely whilst minimising the risk of injury.

Medication Awareness

All staff that administer medication should be fully trained on how to do this, and how to record what has been taken.

Mental Health and Wellbeing Resource Pack

This course has been designed as a resource pack of tips and advice to ensure an individual's mental health and wellbeing. It covers a number of different topics: from stress management, to work-related mental health, to tracking indicators of mental health such as sleep. A range of different resources are included.

Modern Slavery and Trafficking

This wide-ranging course covers modern slavery, trafficking, exploitation and sex exploitation for children, young people and adults. It outlines the differences between these issues, gives information on how to identify vulnerable people, and how to report and act on such knowledge.

Neuroscience for Personal Development

A short course giving learners an understanding of how the brain functions and the impact this has on the ability to learn and develop.

Personal Development and Self-awareness

A short course to give learners an understanding of how to plan and implement their own personal development and how to become more self aware, and the benefits of this awareness.

Personal Safety for Lone Workers

A short module looking at the key issues to working in isolation, mobile working or meeting a customer without the supportive presence of another colleague, including the responsibilities of you and your employer.

Prevent COVID-19

This course has been developed to give you all the vital information you need to know to help minimise the spread of COVID-19.

Radicalisation and Extremism (Prevent)

This course describes the various forms that radicalisation and extremism take, how it can be recognized and countered in both children, young people, and adults, and information on how to access information, actions to take, and other organisations to contact.

Reducing Parental Conflict Module 1

Parental conflict is a primary influence on children's outcomes. In this introductory course you'll gain a greater awareness of what is meant by parental conflict and why it matters. You'll explore the couple relationship in more detail and learn about the significant impact that a poor-quality couple relationship can have on child outcomes. You'll also develop an understanding of parental conflict and develop the skills to recognise and identify the impact on children.

Reducing Parental Conflict Module 2

Following the Understanding parental conflict and its impact on child outcomes module, this module covers the couple relationship and child outcomes, as well as introducing frameworks that can be used to identify and explore parental conflict. The module looks at the issues and triggers that lead to relationship distress, how to interpret whether parental conflict is constructive or destructive and the significance of early involvement.

Reducing Parental Conflict Module 3

Following the Recognising and Supporting Parents in Parental Conflict module, this module offers practical examples of how to apply tools and frameworks when working with parental conflict. The module helps build confidence and competence around parental conflict and puts you in a better position to recognise relationship distress.

Reducing Parental Conflict Module 4

In this course you'll learn about various reasons why people who work with families feel reluctant to discuss parental conflict. You'll learn how you can help and support them in overcoming these issues. This course provides advice on how you can prepare to have supervisory conversations with your team members.

Safeguarding and Leadership

Our online Safeguarding and Leadership Course is designed for all levels of operational managers, and aims to make sure that everyone involved in delivering and monitoring services to children, young people and their families is doing so with their safety and wellbeing in mind, and is training their staff in doing the same.

Safeguarding Children Refresher

This course covers the core information for Level 2 Safeguarding Children. It introduces safeguarding as a topic, covering jargon, multi-agency working and best practice, as well as how to identify the signs and symptoms of abuse and what you should do if you suspect a child is being abused or discloses information. The core content also covers national and local context, whistleblowing and focuses on your role and what you can do to recognise and reduce the likelihood of abuse. The final part focuses on how to deal with suspected and disclosed abuse at Level 2.

Safeguarding in Education

This course covers the core information for Safeguarding in Education. It introduces safeguarding as a topic, covering jargon, multi-agency working and best practice, as well as how to identify the signs and symptoms of abuse and what you should do if you suspect a child is being abused or discloses information. The core content also covers national and local context, whistleblowing and focuses on your role and what you can do to recognise and reduce the likelihood of abuse.

Safeguarding in Sport

This course covers information for Safeguarding in Sport. It introduces safeguarding as a topic, covering jargon, multi-agency working and best practice, as well as how to identify the signs and symptoms of abuse and what you should do if you suspect an individual is being abused or discloses information. The content also covers national and local context, whistleblowing and focuses on your role and what you can do to recognise and reduce the likelihood of abuse, in general and with reference to sport in particular.

Safer Recruitment

Safer Recruitment is a set of safe principles that cover essential considerations in the recruitment of new staff to any organisation. This course covers advertising, application forms, selecting candidates for interview based on the information they have presented, and post-interview checks before making an offer of employment.

Safer Sleeping for Babies

This course, designed for nursery and health workers and those working with babies and their parents, covers the latest information about SUDC (Sudden Unexplained Death in Childhood). It offers guidance, links and challenges for learners.

Safer Working Practices

This wide-ranging course covers safer working practices for many situations that involve working with children and young people. It is increasingly important to manage your own behaviour and that of children and co-workers in situations involving professionals and volunteers.

Self-Harm

Identifying and understanding self-harm and its causes, how someone could be vulnerable to self-harm, and what to do to help them, are covered in this course.

Self-Neglect

Anyone working with vulnerable adults needs to understand self-neglect and the complex issues that can impact a person's ability to make decisions. The course covers how to identify the signs and symptoms of self-neglect, how to balance addressing the issue of self-neglect with an individual's right to private life and health, and how to make safe decisions.

Suicidal Thoughts

Identifying and understanding suicidal thoughts, how they develop and how you can support someone who has them, are explained in this course. Someone with suicidal thoughts will have a poor mental state and will not be able to cope with life as normal, this course shows how to identify and support this poor mental state.

Supporting Teenagers and Young People

This course covers a wide range of information and guidance on how to support teenagers and young people who are vulnerable to relationship abuse, substance misuse, and teenage pregnancy.

Understand How to Support Individuals with Autism Spectrum Conditions

This e-learning module aims to provide learners with an increased understanding of the autistic spectrum and offer strategies to support those on it. On completion, learners will have an increased

awareness of the main characteristics of behaviour which individuals on the autism spectrum can commonly display as well as an increased understanding of the sensory differences of people on the autistic spectrum.

Understanding Animal Welfare in Violent Homes

This course will be of interest to professionals working with families with pets and will help them to recognise those at risk of physical and mental abuse.

Understanding the Impacts of Domestic Abuse

This course covers a wide range of information and guidance for all those working with individuals, both child and adult, who are vulnerable to domestic abuse or suffering from it. They have been created with victims in mind and will inform learners about domestic violence, and how to support those experiencing it.

Understanding the Impacts of Hate Crime

This course is a guide to identifying hate crime and hate incidents, how to report these, what happens after reporting, and how you or your organisation can prevent or deal with them.

Understanding the Impact of the Trio of Vulnerabilities

The Toxic Trio – domestic abuse, parental mental ill-health and parental substance abuse – can have a severe impact on vulnerable children and young people, and the parents themselves. This course covers how to define and identify such abuse and work to counter it.

Understanding the Importance of Mental Capacity Act and Liberty Protection Safeguards

This wide-ranging course contains information and guidance on Mental Capacity Assessment and Deprivation of Liberty Safeguards, how to undertake assessments and when they are appropriate, as well as recording the results.

Working with Children with Learning Difficulties & Disabilities

Children with learning difficulties and disabilities need particular consideration with regard to safeguarding and care. This course gives an overview of information and guidance needed for those who work or care for children and young people in this situation.